ILLINOIS LEASE TERMINATION LETTER

Effective Date: _____

RE: THIS IS OFFICIAL NOTICE THAT YOUR LEASE IS BEING TERMINATED

Tenant's Name: _____
Property Address: _____
Lease Start Date: _____

Move-Out Date

Your lease will terminate in accordance with State law, with the last day being on _____.

Security Deposit

If any refundable deposits were made, they will be distributed to the Tenant after vacating the premises and their possessions. Payment will be sent to a forwarding address provided by the Tenant. If any deductions to the deposit are made, an itemized list describing each debit will be provided.

Utilities

The Tenant agrees to arrange for all utilities to be transferred or disconnected upon move-out. This includes paying for any outstanding bills in connection to the premises. Once notified of this change, the Landlord must be notified.

Final Inspection

For best practices, it is recommended that you be present during the final inspection and walk-through of the premises before the move-out date. Therefore, if any discrepancies arise related to the status of the premises, they can be addressed in person.

Thank you for your assistance in this process. If you have any questions, feel free to contact me anytime.

Signature: _____ Date: _____
Print Name: _____